



Court staff categories in the EU

France

Information provided by: École nationale des Greffes

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DESCRIPTION OF CATEGORIES OF COURT STAFF in France

1. Court staff category / profession

Name of Court Staff Category	In French: Greffier de tribunal de commerce
	In English: Court and trade registrar
Legal basis / regulatory documents	Code de Commerce , Arts L 741-1 and seq., Arts 741-1 and seq.

2. Access to the category / profession

Main Access conditions	<p>Qualifications:</p> <ul style="list-style-type: none"> • Higher education master in law • Professional experience (10 years working experience at the court) • Other (other professions) <p>Aspects of EU law: are optional</p>
Access process	<p>Recruitment procedure: takes place at national level</p> <ul style="list-style-type: none"> • Practical tests (testing practical skills)
Alternative access routes	<p>Transfer routes from other professions: Yes</p> <ul style="list-style-type: none"> • Transfer routes from other professions

	<ul style="list-style-type: none"> • Other (having practiced another legal profession)
<i>3. Responsibilities / Duties</i>	
General responsibilities	<ul style="list-style-type: none"> • Specific competences regarding judicial decisions • Procedures • Management • Administrative tasks • Assistance to the judiciary in drafting decisions • Others <p>Greffiers are also responsible for receiving persons</p> <p>This court staff category plays an important role in:</p> <ul style="list-style-type: none"> • Civil law and procedures • Commercial law and procedures (cross-border commercial procedures) • Service of judicial and extra-judicial documents • Access to justice • Competition law and procedures • Assistance to judges and/or public prosecutors • Management of Courts (E-justice, Data protection, Authentication of judicial and extra-judicial documents, Court programming/management of court agendas, Human Resources/personnel issues, Budget, Health & safety, building administration)
Role in process with EU law aspects	Aspects of EU law: are becoming more important as more EU legislative instruments are being adopted
<i>4. Organisation of the category / profession</i>	
Organising Structure	Conseil national des greffiers des tribunaux de Commerce
Institution in charge of training activities Training providers	The Conseil national des greffiers des tribunaux de Commerce is in charge of organising training activities for this court staff category.
numbers	1 public sector structure

		2-5 national private sector structures 2-5 regional private structure structures
	types	Private sector structure
	Name(s)	<ul style="list-style-type: none"> • FIF-PL: Fond Interprofessionnel de Formation des Professionnels Libéraux • CNGTC: Conseil National des Greffiers des tribunaux de commerce
Professional organisation(s)		UNAPL : Union Nationale des Professions Libérales CNPL : Chambre Nationale des Professions Libérales

Source: Pilot Project - European Judicial Training: "Lot 3 – State of play of training of court staff in EU law and promotion of cooperation between training providers at EU level ", carried out by the European Institute of Public Administration (EIPA) together with a consortium