# Court staff categories in the EU

## Hungary

Information provided by: Hungarian Academy of Justice  
May, 2014

### DESCRIPTION OF CATEGORIES OF COURT STAFF in Hungary

#### 1. Court staff category / profession

<table>
<thead>
<tr>
<th>Name of Court Staff Category</th>
<th>In Hungarian: Fogalmazó</th>
</tr>
</thead>
<tbody>
<tr>
<td>In English: trainee judge</td>
<td></td>
</tr>
</tbody>
</table>

Legal basis / regulatory documents:  

| 1997. évi LXVIII. törvényaz igazságügyi alkalmazottak szolgálati jogviszonyáról |

Act LXVIII of 1997 on the service status of judicial employees

#### 2. Access to the category / profession

<table>
<thead>
<tr>
<th>Main Access conditions</th>
<th>Qualifications:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• Master degree in Law</td>
</tr>
</tbody>
</table>

Aspects of EU law: are compulsory

<table>
<thead>
<tr>
<th>Access process</th>
<th>Recruitment: takes place at regional level</th>
</tr>
</thead>
</table>
| Procedure:     | • State/public exam  
|                | • Interview by recruitment jury |
Interview by head of court  
Selection through written application  
Practical tests (testing practical skills)

An entrance exam is organised by the Hungarian Judicial Academy. The exam has a written and an oral part. The president of the high court/regional court of appeal can only choose from those applicants who pass the exam.

Alternative access routes
Other court staff with a law degree may also pass this entrance exam in order to become a trainee judge.

3. Responsibilities / Duties

General responsibilities
- Procedures
- Administrative tasks
- Assistance to the judiciary in drafting decisions
- Legal opinions and reporting the verbal content of statements of complaint or complaints and any other type of legal documents addressed to the court

This court staff category plays an important role in:
- Civil law and procedures
- Commercial law and procedures
- Criminal law and procedures (cross-border criminal procedures)
- Procedural rights in criminal procedures
- Service of judicial and extra-judicial documents
- Enforcement of court decisions
- Human rights
- Access to justice
- Rights of the victim
- Rights of the child
- Administrative law and procedures
- Competition law and procedures
- Environmental law and procedures
- Assistance to judges

Aspects of EU law: are important for this court staff category.

4. Organisation of the category / profession

Organising Structure
National Office for the Judiciary and the court where they are
| Training providers | • National Office for the Judiciary (Hungarian Academy of Justice)  
|                    | • Court where they are appointed |

Primarily the courts where trainee judges are delegated are in charge of the formation of trainee judges. Secondly, they may participate in the training programmes taking place at the Hungarian Academy of Justice which is not an independent professional organisation but is the educational body of the National Office for the Judiciary; besides the Academy’s educational framework, Hungarian trainee judges regularly participate in the international seminars of the European Judicial Training Network (EJTN) and European Law Academy.

| numbers       | 333 based on the 283/2014. (VII.02.) OBHE decision |
| types         | Public sector structures |
| Name(s)       | Hungarian Academy of Justice, H-1022 Budapest, Tóth Lőrinc u. 6. |

The Hungarian Judicial Academy is not an independent professional organisation but the educational body of the National Office for the Judiciary

Country: Hungary

| Professional organisation(s) | N/A |

Source: Pilot Project - European Judicial Training: "Lot 3 – State of play of training of court staff in EU law and promotion of cooperation between training providers at EU level", carried out by the European Institute of Public Administration (EIPA) together with a consortium