



# Court staff training systems in the EU

France

Information provided by: **Ecole nationale des greffes (ENG)**

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## DESCRIPTION OF THE NATIONAL TRAINING SYSTEM FOR COURT STAFF in France

### 1. Training of court staff

Legal basis/ regulatory documents on training	<ul style="list-style-type: none"> <li>• <a href="#">Arrêté du 17 avril 2012 fixant l'organisation et les missions de l'Ecole nationale des greffes</a></li> <li>• <a href="#">Arrêté du 22 décembre 2009 relatif à la formation d'adaptation à l'emploi des corps des adjoints administratifs relevant du ministère de la justice</a></li> </ul>
Categories/ professions concerned	<p>In French: Adjoint administratif</p> <p>In English: Civil assistant</p>

### 2. Induction period

Is there an induction period?	YES
Structure responsible for rules	The National Ministry of Justice
Compulsory	YES
Description	Length: N/A
	<ul style="list-style-type: none"> <li>• <a href="#">Arrêté du 17 avril 2012 fixant l'organisation et les missions de l'Ecole nationale des greffes</a></li> <li>• <a href="#">Arrêté du 22 décembre 2009 relatif à la formation d'adaptation à l'emploi des corps des adjoints administratifs relevant du ministère de la justice</a></li> </ul>

	<p>In French: Adjoint administratif</p> <p>In English: Civil assistant</p>
Options	Linguistic training: NO
	<p>Training in another MS:</p> <p>For the time being trainees in initial training do not have the possibility to attend training in other EU Member States due to organisational constraints (duration of training, high number of promoted trainees, travel costs abroad)</p>
<b>3. Continuous training system</b>	
Continuous training available?	YES
Financial support by	The National Ministry of Justice
Specificities	<p>Compulsory: <b>NO</b></p> <p>Obligations (where applicable):</p> <ul style="list-style-type: none"> <li>• Training related to assignment to the assigned post</li> <li>• Courses related to position held</li> </ul>
	<p>Methods:</p> <ul style="list-style-type: none"> <li>• Attending face-to-face training sessions</li> <li>• Training period in other courts</li> <li>• internships (tutorat) supervised by senior colleagues in courts or administrative services</li> </ul>
	The Programme is available at <b>national level</b>
	<p><u>Includes EU law aspects</u>: YES</p> <p>EU cross-border judicial procedures</p>
Training in another MS	<p>NO</p> <p>Due to lack of contacts with other jurisdictions and organisational</p>

	<p>costs.</p> <p>However, partnerships are envisaged between the ENG and some EU Member States. These partnerships may contribute to the organisation of training activities. They may also integrate EU law context to the training.</p>
	Specific conditions: N/A
	<p>N/A</p> <p>There are no direct contacts with courts of other Member States</p>
<b>Continuous training impact on professional evaluation of a person</b>	<p><b>YES</b></p> <p>A summary of personnel interviews is drafted every year. It comprises a section indicating the training required by the service, the training that the clerk underwent, as well as the desired training for next year.</p>
<b>4. Evaluation of training activities</b>	
<b>Regarding induction period training activities</b>	<p><b>YES</b></p> <p>All induction training activities (education, internship) are assessed by the ENG via questionnaires distributed on a constant basis to interns and to their internship supervisors</p>
<b>Regarding continuous training activities</b>	<p><b>YES</b></p> <p>All continuous training activities (education, internship) are assessed by the ENG via questionnaires distributed on a constant basis to the participants (for every training session)</p>
<b>5. Assessment of needs</b>	
<b>Assessment scheme description</b>	<p>The evaluation forms drafted by the ENG, which are distributed to all participants, contain a section with suggestions for training activities or descriptions of training needs for court staff.</p>
<b>6. Foreseen reform</b>	
<p>EU law training courses will be designed and offered by the ENG in the coming years, during the induction period and the continuous training period in case partnerships are created with other EU</p>	

Member States.

This training may be offered in the form of theoretical teaching sessions, internships in the courts, linguistic training (EU-related terminology). There are contacts established in the framework of partnerships for initial and continuous training.

Source: Pilot Project - European Judicial Training: "*Lot 3 – State of play of training of court staff in EU law and promotion of cooperation between training providers at EU level* ", carried out by the European Institute of Public Administration (EIPA) together with a consortium