

Hem>Dina rättigheter>Brottsoffer>Ersättning>Om min ansökan ska skickas från det här landet till ett annat EU-land
If my claim is to be sent from this country to another EU country

Portugal

Which authority will help me send a claim to another EU country?

Commission for the Protection of Victims of Crimes (*Comissão de Proteção às Vítimas de Crimes - CPVC*).

What is the role of the assisting authority?

The 'assisting authority' in Portugal is the Commission for the Protection of Victims of Crimes (*Comissão de Proteção às Vítimas de Crimes - CPVC*), which has the following functions:

Helping to provide the information needed to complete the application/claim;

Forwarding the claims to the deciding authority of the Member State where the crime was committed;

Guiding the claimants if additional documents are required;

Organising a hearing if the deciding authority in the other EU Member State deems this necessary.

Will this authority translate the supporting documents, if translations are required for the purposes of the outgoing claim? If so, who pays for the translations?

The documents must be submitted in Portuguese and in English. If they need to be translated, the cost will be borne by the CPVC.

Are there administrative or other charges to be paid when the claim is sent abroad?

No.

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